

SSI Volunteer Agreement



We ask that all volunteers sign an informal agreement as part of our volunteering process. It does not form a legal contract between you and the charity, but it does set out expectations.

Volunteers agree to:

1. Help SSI to fulfil its mission and vision and the goals of the Committee/Project you are joining.
2. Perform your volunteering role to the best of your ability.
3. Complete tasks agreed to, requests for information, meet time commitments, and give reasonable notice where necessary so other arrangements can be made.
4. Respect people's differences and be willing to listen and learn, even when views and culture are different to yours.
5. Support and follow the SSI Code of Conduct and SSI policies and procedures; including conflicts of interest, health and safety, and equal opportunities.
6. Proactively step away from SSI should a situation arise in which the reputation of SSI may be threatened, such as through a direct or indirect connection with an organisation.
7. Respect and maintain confidentiality with information you may gain about SSI, its services and those it works with.

SSI agrees to:

1. Provide you with an induction to SSI and the Committee/Project you are joining.
2. Give a clear explanation of what is expected of you.
3. Provide a safe environment for your volunteering.
4. Offer the right to change your mind regarding a voluntary activity without pressure or judgement.
5. Manage the personal information you give us responsibly.
6. Involve you in any relevant meetings, communications, and access to the relevant areas of SSI Teams.
7. Try to resolve in a fair and just manner any problems, complaints or difficulties that you may encounter whilst volunteering with us.

Name

Signature

Date